



NATIONAL MEAT INSPECTION SERVICE

No.4 Visayas Avenue, Brgy. Vasra, Quezon City
Trunk line: (02) 8-924-7980; Telefax: (02) 8-924-7973
www.nmis.gov.ph
e-mail: nmis@nmis.gov.ph

SUPPLEMENTAL/BID BULLETIN 2020-01

Project: Construction of NMIS RTOC VIII Administrative Building at Government Center, Pawing, Palo, Leyte

ITB2020-09-01
15 September 2020

This Addendum No. 2020-01 is issued to modify or amend items in the Bidding Documents. This shall form an integral part of the Bidding Documents.

1. Section I. Invitation to Bid

- Completion of the Works is **One Hundred Eighty Calendar Days (180cd)**.
- A complete set of Bidding Documents may be acquired by interested bidders on *September 11, 2020* from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty Five Thousand Pesos (Php25,000.00)**.
 - **Payment of Bidding Documents Fee is waived to the bidders who already bought for ITB2019-11-11.**

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity (www.nmis.gov.ph), provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

2. Section III. Bid Data Sheet and Eligibility Requirements(Project/Technical Requirements)

ITB Clause			
12.1(b)(ii.2)	The minimum work experience requirements for key personnel are the following:		
	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>
	Civil Engineer	minimum of 5 years	similar projects
	Foreman	minimum of 5 years	similar projects
	Steelman	minimum of 5 years	similar projects
	Mason	minimum of 5 years	similar projects
	Registered Electrical Engineer	minimum of 5 years	similar projects
	Electrician (TESDA Certified)	minimum of 5 years	similar projects

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NMIS is ISO 9001:2015 Certified



	Registered Master Plumber	minimum of 5 years	similar projects																																				
	Registered Mechanical Engineer	minimum of 5 years	similar projects																																				
	Carpenter	minimum of 5 years	similar projects																																				
	Welder (TESDA Certified)	minimum of 5 years	similar projects																																				
	Safety Officer	minimum of 3 years	similar projects																																				
	Materials Engineer		Non required but with DPWH Certification																																				
	Duly signed curriculum vitae of key personnel to be assigned to the project, with their complete qualification and experience, including updated registration with Professional Regulation Commission (certified scanned copy of PRC ID) and/or appropriate regulatory bodies (e.g. TESDA), and valid PTR.																																						
12.1(b)(iii.3)	The minimum major equipment requirements are the following:																																						
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21	The address for submission of bids is: BIDS AND AWARDS COMMITTEE National Meat Inspection Service #4 Visayas Avenue, Brgy. Vasra, Quezon City																																						

	<p>The deadline for submission of bids is <u>September 25, 2020, 1:20 p.m.</u></p> <ul style="list-style-type: none"> • Bidders outside of Metro Manila are advised to send the bidding documents through courier service which uses a receipt generating machine. The receipt must show that the documents were received by the courier not later than <u>1:20 p.m. of September 25, 2020.</u> • A scanned copy of the official receipt issued by the courier service shall be submitted to the NMIS-BAC Secretariat email address: (nmisbacsecretariat@gmail.com / nmisbac@yahoo.com.ph) on the same day (September 25, 2020).
24.1	<p>The place of bid opening is:</p> <p>National Meat Inspection Service #4 Visayas Avenue, Brgy. Vasra, Quezon City</p> <p>The date and time of bid opening is October 9, 2020, 1:30 p.m.</p> <ul style="list-style-type: none"> ▪ Virtual Conference for the Opening of Bids. ▪ The invitation link or the zoom ID and password will be sent on or before the day of the scheduled conference.

3. Certificate of Site Inspection

- The bidder or its duly authorized representative should conduct actual site inspection. The authorized representative of the company should present a **Special Power of Attorney** to inspect the site in behalf of the company.

4. Section V. Special Conditions of Contract

GCC Clause	
1.17	The Intended Completion Date is <i>One Hundred Eighty Calendar Days (180cd).</i>
1.22	The Procuring Entity is <i>National Meat Inspection Service, No.4 Visayas Avenue, Barangay Vasra, Quezon City</i>
1.23	The Procuring Entity's Representative is <i>Dr. Kennedy S. Sunico, RTD- NMIS RTOC VIII.</i>
1.24	The Site is located at <i>Government Center, Pawing, Palo, Leyte.</i>
1.28	The Start Date is <i>7 days after receipt of NTP.</i>
1.31	The Works consist of <i>Construction of NMIS RTOC VIII Administrative Building at Government Center, Pawing, Palo, Leyte.</i>
2.2	<i>Not applicable.</i>
5.1	The Procuring Entity shall give possession of all parts of the Site to the Contractor <i>upon the acceptance and conforme of the Notice to Proceed.</i>
6.5	The Contractor shall employ the following Key Personnel:

	Civil Engineer, Foreman, Steelman, Mason, Registered Electrical Engineer, Electrician, Registered Master Plumber , Registered Mechanical Engineer, Carpenter, Welder, Safety Officer, Materials Engineer
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5. Section VII. Drawings

- See attached Drawings and Plans
 - ✓ **PL-5**
 - ✓ **PL-9**
 - ✓ **S-2**
 - ✓ **S-17**

6. Section VIII. Bill of Quantities

- See attached Bill of Quantities

CHECKLIST OF REQUIREMENTS FOR BIDDERS

ELIGIBILITY, TECHNICAL, AND FINANCIAL REQUIREMENTS SHOULD BE APPROPRIATELY SIGNED AND PROPERLY TABBED AS FOLLOWS:

FIRST ENVELOPE

ELIGIBILITY AND TECHNICAL DOCUMENTS

ELIGIBILITY REQUIREMENTS

Mark	Class “A” Documents
E.1	PhilGEPS Certificate of Registration and Membership (Platinum)
E.2	Valid and current Mayor’s Permit/Municipal License
E.3	Registration certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives
E.4	<p>Statement of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.</p> <p>Single Largest Completed Contract (SLCC) that is similar (Vertical Structures) to this Project, equivalent to at least fifty percent (50%) of the ABC</p> <ul style="list-style-type: none"> a) The name of the contract; b) Date of the contract; c) Contract duration; d) Owner’s name and address; e) Nature of work; f) Contractor’s role (whether sole contractor, subcontractor, or partner in a JV) and percentage of participation; g) Total contract value at award; h) Date of completion or estimated completion time; i) Total contract value at completion, if applicable; j) Percentages of planned and actual accomplishments, if applicable; k) Value of outstanding works, if applicable
E.5	Valid PCAB license Category General Building and registration for the type and cost of the contract to be bid (<i>General Engineering (Size Range: Small B, License Category: C & D)</i>)
E.6	<p>Net Financial Contracting Capacity (NFCC) at least equal to the ABC for the contract to bid.</p> <p>NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started coinciding with the contract for this Project.</p>
	Class “B” Documents
E.7	If applicable, Joint Venture Agreement (JVA) in accordance with RA 4566

TECHNICAL REQUIREMENTS

Mark	Technical Documents			
T.1	The bid security shall be in the form of a Bid Securing Declaration (Notarized) or any of the following forms and amounts:			
	Lot	ABC (in PhP)	Cash or cashier's/ manager's check (in PhP)	Surety Bond (in PhP)
	1	28,500.000.00	570,000.00 (2% of ABC)	1,425,000.00 (5% of ABC)
T.2	Organizational chart with names of project officers and their respective positions.			
T.3	Duly signed curriculum vitae of key personnel to be assigned to the project, with their complete qualification and experience, including updated registration with Professional Regulation Commission(certified scanned copy of PRC ID) and/or appropriate regulatory bodies(e.g. TESDA), and valid PTR.			
	The minimum work experience requirements for key personnel are the following:			
	<u>Key Personnel</u>	<u>General Experience</u>	<u>Relevant Experience</u>	
	Civil Engineer	minimum of 5 years	similar projects	
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	Welder (TESDA Certified)	minimum of 5 years	similar projects	
	Safety Officer	minimum of 3 years	similar projects	
	Materials Engineer		Non required but with DPWH Certification	

T.4	<p>List of contractor’s equipment units, which are owned, leased, and/or under purchase agreements, supported by certification of availability of equipment from the equipment lessor/vendor for the duration of the project;</p> <p>The minimum major equipment requirements are the following:</p> <table><tr><th>EQUIPMENT</th><th>CAPACITY</th><th>NUMBER OF UNITS</th></tr><tr><td>Backhoe with breaker</td><td>0.6 cu. m</td><td>1</td></tr><tr><td>Bagger Concrete Mixer</td><td>1 Bagger</td><td>2</td></tr><tr><td>Plate Compactor</td><td></td><td>2</td></tr><tr><td>Bar bender</td><td></td><td>2</td></tr><tr><td>Bar cutter</td><td></td><td>2</td></tr><tr><td>Jack hammer</td><td></td><td>1</td></tr><tr><td>Welding Machine</td><td></td><td>2</td></tr><tr><td>Mini Dump Truck</td><td></td><td>1</td></tr><tr><td>Water Tank</td><td>2000 liters</td><td>1</td></tr><tr><td>Acetylene, Oxygen</td><td></td><td>1</td></tr><tr><td>Generator</td><td>5 kva</td><td>1</td></tr></table>	EQUIPMENT	CAPACITY	NUMBER OF UNITS	Backhoe with breaker	0.6 cu. m	1	Bagger Concrete Mixer	1 Bagger	2	Plate Compactor		2	Bar bender		2	Bar cutter		2	Jack hammer		1	Welding Machine		2	Mini Dump Truck		1	Water Tank	2000 liters	1	Acetylene, Oxygen		1	Generator	5 kva	1
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T.5	Construction schedule and S-curve																																				
T.6	Manpower Schedule																																				
T.7	Construction Methods																																				
T.8	Equipment Utilization Schedule																																				
T.9	Construction Safety and Health Program signed by the Safety Officer and approved by the Owner																																				
T.10	PERT/CPM or other acceptable tools of project scheduling																																				
T.11	Certificate of Site Inspection to be issued by RTD, RTOC-VIII/Next-in-Rank/Infrastructure Focal Person																																				
T.12	Duly Notarized Omnibus Sworn Statement																																				

Number of copies of **FIRST ENVELOPE Eligibility/Technical Component**, separate envelopes:

1. One (1) original copy
2. One (1) additional copy

SECOND ENVELOPE


FINANCIAL BID COMPONENT

Mark	Class "A" Documents
F.1	Original copy of duly signed Financial Bid Form
F.2	Original copy of duly signed and priced Bill of Quantities
F.3	Original copy of duly signed and priced Detailed Estimates
F.4	Cash flow by quarter or payment schedule
F.5	Soft copies of submitted Bill of Quantities and Detailed Estimates in MS Excel format (compact disc CD/USB Flash Drive)

Number of copies of **SECOND ENVELOPE Financial Component**, separate envelopes:

1. One (1) original copy
2. One (1) additional copy

For guidance and information of all concerned.


Dr. Clarita M. Sangcal
Chairperson, NMIS-BAC


DR. RONA REGINA I. REYES
SMCO

SECTION II. INSTRUCTION TO BIDDERS

Bid Prices (Financial Component)

- 15.3 The Bidder shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Bids not addressing or providing all of the required items in the Bidding Documents including, where applicable, Bill of Quantities, shall be considered non-responsive and, thus, automatically disqualified. In this regard, where a required item is provided, but no price is indicated, the same shall be considered as non-responsive, but specifying a **zero (0)** or a **dash (-)** for the said item would mean that it is being offered for free to the Government, except those required by law or regulations to be provided for.

Format and Signing of Bids

- 19.1 Bidders shall submit their bids through their duly authorized representative using the appropriate forms provided in **Section IX. Bidding Forms** on or before the deadline specified in the **ITB** Clause 21 in two (2) separate sealed bid envelopes, and which shall be submitted simultaneously. The first shall contain the technical component of the bid, including the eligibility requirements under **ITB** Clause 12.1, and the second shall contain the financial component of the bid. This shall also be observed for each lot in the case of lot procurement.
- 19.2 Forms as mentioned in **ITB** Clause 19.1 must be completed without any alterations to their format, and no substitute form shall be accepted. All blank spaces shall be filled in with the information requested.
- 19.3 The Bidder shall prepare and submit an original of the first and second envelopes as described in **ITB** Clauses 12 and 13. In addition, the Bidder shall submit copies of the first and second envelopes. In the event of any discrepancy between the original and the copies, the original shall prevail.
- 19.4 Each and every page of the Bid Form, including the Bill of Quantities, under Section IX hereof, shall be signed by the duly authorized representative/s of the Bidder. Failure to do so shall be a ground for the rejection of the bid.
- 19.5 Any interlineations, erasures, or overwriting shall be valid only if they are **signed or initialed** by the duly authorized representative/s of the Bidder.

Sealing and Marking of Bids

- 20.1 Bidders shall enclose their original eligibility and technical documents described in **ITB** Clause 12, in one sealed envelope marked "ORIGINAL - TECHNICAL COMPONENT," and the original of their financial component

in another sealed envelope marked “ORIGINAL - FINANCIAL COMPONENT,” sealing them all in an outer envelope marked “ORIGINAL BID.”

- 20.2 Each copy of the first and second envelopes shall be similarly sealed duly marking the inner envelopes as “COPY NO. ____ - TECHNICAL COMPONENT” and “COPY NO. ____ – FINANCIAL COMPONENT” and the outer envelope as “COPY NO. ____,” respectively. These envelopes containing the original and the copies shall then be enclosed in one single envelope.
- 20.3 The original and the number of copies of the bid as indicated in the **BDS** shall be typed or written in ink and shall be signed by the Bidder or its duly authorized representative/s.
- 20.4 All envelopes shall:
- (a) contain the name of the contract to be bid in capital letters;
 - (b) bear the name and address of the Bidder in capital letters;
 - (c) be addressed to the Procuring Entity’s BAC in accordance with **ITB** Clause 20.1;
 - (d) bear the specific identification of this bidding process indicated in the **ITB** Clause 1.2; and
 - (e) bear a warning “DO NOT OPEN BEFORE...” the date and time for the opening of bids, in accordance with **ITB** Clause 21.
- 20.5 Bid envelopes that are not properly sealed and marked, as required in the bidding documents, shall not be rejected, but the Bidder or its duly authorized representative shall acknowledge such condition of the bid as submitted. The BAC or the Procuring Entity shall assume no responsibility for the misplacement of the contents of the improperly sealed or marked bid, or for its premature opening.