




Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
Visayas Ave., Diliman, Quezon City
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MEMORANDUM ORDER No. 10-2011-132

TO : ALL MIEAIS PERSONNEL AND PERSONNEL ASSIGNED IN COLD STORAGES

FROM :  **ATTY. JANE L. BACAYO, DVM, MPA**
Executive Director

SUBJECT : **SUBMISSION OF PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY 2012 OF MIEAIS**

DATE : **October 20, 2011**

You are hereby directed to submit to this office the PPMP 2012 of all MIEAID Regional Counterparts and all personnel assigned on cold storages using the attached format and to be consolidated by MIEAID-Central Office.

In addition to this, all personnel assigned in cold storages should submit their names (regional) including their sizes of jackets and shoes for possible distribution of the said items next year. A draft format is attached for proper merging of inputs.

All accomplished forms should be submitted through e-mail, obet_nival@yahoo.com or noypi_kida@yahoo.com, or through facsimile at 924-7973.

Deadline of submission is on or before October 25, 2011.

For your compliance.

cc:

MIEAID-Central Office



The production of clean, wholesome, healthy and sound meat for food is the concern of everyone.

Name of NMIS Personnel Assigned in Cold Storages

Region: _____

	Name of Personnel	Name of Cold Storage	Jacket Size	Shoe size
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

NATIONAL MEAT INSPECTION SERVICE
 Visayas Ave., Diliman, Quezon City
PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) FY 2012
(Please fill the provided items only)

Region: _____

END-USER/DIVISION/UNIT: Meat Import/Export Assistance and Inspection Section/CS Personnel

CODE	GENERAL DESCRIPTION	QUANTITY / SIZE	ESTIMATED COST	QTY / SCHEDULE / MILESTONE OF ACTIVITIES											
				Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
A. OFFICE SUPPLIES															
	Flash Lights (for CS personnel)														
	Cutter Knife (Heavy Duty) (for CS Personnel)														
	Total														
B. OFFICE EQUIPMENT															
	Office Table (for CS office)														
	Filing Cabinet (lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20 (for CS office)														
	Chairs (for CS office)														
	Total														
C. COMMUNICATION EQUIPMENT															
	Total														
D. IT EQUIPMENT & OTHER COMPUTER PERIPHERALS															
	Desktop Computer w/ Printer (for CS office)														
	Total														
E. FURNITURES & FIXTURES															
	Total														
	Total														

F. LABORATORY EQUIPMENT (for Cold Storage Use)																			
Cooler (70 quarts)																			
Cold Storage Jacket																			
Rubber Gloves (Disposable)																			
Steel Toe Boots (Freezer Boots Servus Top Steel Toe)																			
Stainless Steel Table (30 x 48-inch 18 ga.)																			
Stainless Tray																			
Plastic Cellophane (thick)																			
Goggles (MSA Sigtgard Indirect Vent Safety Goggles)																			
Laboratory Gowns (white)																			
Face Mask																			
Rubber Boots <i>White</i>																			
First Aid Kits																			
Liquid Soap and Dispenser																			
Isoprophy Alcohol																			
Digital Thermometer																			
Digital PH Meter																			
Hair Net																			
Total																			
G. OTHER MACHINERIES																			
Meat Band Saw																			
Total																			
H. REPAIR AND MAINTENANCE																			
I. GASOLINE																			
J. COMMUNICATION SERVICES																			
K. NEWSPAPER/MAGAZINE SUBSCRIPTION																			
L. JANITORIAL SERVICES																			

M. SECURITY SERVICES																					
N. WATER																					
O. ELECTRICITY																					
P. PRINTING (Ex. MIMPIC, leaflets, manuals, etc.)																					
COMI (for MIEAIS)																					
OMIC (for MIEAIS)																					
Total																					
Q. INFRASTRUCTURE PROJECTS																					
R. CONSULTING SERVICES																					
S. SEMINARS/TRAININGS																					
Total																					
T. INSURANCE/REGISTRATION																					
1. Vehicles																					
U. TRANSPORTATION SERVICE																					
Total																					