



Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
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MEMORANDUM

ORDER No. 10-2011-128

TO : **ALL REGIONAL TECHNICAL DIRECTORS
ALL OIC, REGIONAL TECHNICAL DIRECTORS**

FROM : **ATTY. JANE S. BACAYO, DVM, MPA**
Jane S. Bacayo
Executive Director

SUBJECT : **SUBMISSION OF CESPES RATE INFORMATION SHEET**

DATE : **18 October 2011**

In the interest of the service, you are hereby directed to fill-up the attached Career Executive Service Performance Evaluation System (CESPES) Ratee Information Sheet for 1st to 3rd Quarter of 2011.

Please submit the accomplished form to the Personnel Section on or before October 27, 2011.

For strict compliance.

- cc:
- Regional Offices
 - Personnel Section
 - Records



The production of clean, wholesome, healthy and sound meat for food is the concern of everyone.

ANNEX—A

CAREER EXECUTIVE SERVICE BOARD
Career Executive Service Performance Evaluation System (CESPES)
RATEE INFORMATION SHEET
For CY _____

IMPORTANT:
If you have been assigned to another CES position for at least (3) three months during the year, it is important that another Ratee Information Sheet be accomplished for that position so we can get the assessment of your performance by your immediate superior and subordinates in that position. All data in this document are subject to further verification by the CESB staff.

Please type or print all responses.
Use additional sheets if necessary.

PRINTED NAME OF INCUMBENT

(Title of Position)
(If you are an OIC, please also indicate your original plantilla position)

(Inclusive Dates in Present Position)

(Office / Department)

(Complete Office Address / Telephone No.)

Name (s) of Immediate Superior (s)

Positon Title (s)

Name (s) of Subordinate (s)

Position Title (s)
(per plantilla and organizational hierarchy)

Prepared by:

Signature of Incumbent Official

Date

I hereby certify to the best of my knowledge that the above information are true, complete, accurate and updated.

Printed Name of Administrative/Personnel Officer

Signature

Date