




Republic of the Philippines
DEPARTMENT OF AGRICULTURE
NATIONAL MEAT INSPECTION SERVICE
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MEMORANDUM

ORDER No. 2-2011-14

TO : ALL CONCERNED NMIS EMPLOYEES

FROM : 
ATTY. JANE E. BACAYO, DVM, MPA
Executive Director

SUBJECT : INTERNATIONAL MEETINGS AND CONFERENCES

DATE : 22 February 2011

In the interest of the service, you are hereby directed to submit all invitations for international meetings, conferences, seminars, orientations, and trainings for 2011 following the attached matrix send by DA-OSEC on or before February 25, 2011.

Please submit the accomplished form to the Office of the Executive Director c/o Dr. Jessica I. Acorda.

For compliance.

cc:

- Regional Offices
- C.O. Division/Section/Units
- Personnel Section
- Records
- E-group



The production of clean, wholesome, healthy and sound meat for food is the concern of everyone.



Republic of the Philippines
Department of Agriculture
OFFICE OF THE SECRETARY
Elliptical Road, Diliman 1100
Quezon City, Philippines

DEPARTMENT OF AGRICULTURE
In replying please cite this code.
For Signature: S-12-10-0308
Received: 12/30/2010 09:49 AM

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Assumed,
Spay.

MEMORANDUM FROM THE SECRETARY

FOR : All Bureau Directors
All Heads of Attached Agencies/ Corporations
All National Program Directors (Rice, Corn, HVCC, Livestock)
All DA Service Directors
All Regional Executive Directors

RE : International Meetings and Conferences

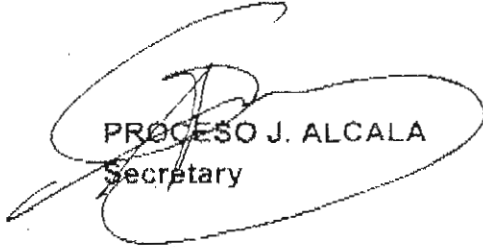
DATE : 29 December 2010

Kindly furnish the Office of the Secretary of all invitations for international meetings, conferences, seminars, orientation, and trainings, for 2011, following the below matrix:

Title of Event	Organizer	Date of Event	Venue	Remarks

Approval of requests for travel authorities shall be based on the above list. You may submit additional list of invitations as soon as you have received them.

Please forward all submissions to Dir. Bernadette F. San Juan, Special Assistant for Technical Concerns, OSEC at fax no. 929-8183 and at email address bernadettesanjuan@yahoo.com.


PROCESO J. ALCALA
Secretary

NATIONAL MEAT INSPECTION SERVICE
Visayas Avenue, Diliman, Quezon City
Received by: *pen* Date/Time: *2/1/11*

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